



**RESIDENTIAL SERVICES
ANTHONY HOUSE – SUBSTANCE USE**

**VISITORS AND PASSES
OPERATIONAL PROCEDURE**

October, 2014 (rv 4/15, 3/17, 2/20, r 7/21)

Policy Ref: 190-01

Reviewed/Revised: April 2022

Procedure: 842-05

A. PURPOSE:

To establish guidelines to allow a consistent and fair inclusion of the resident to outside supports, friends, and family.

B. PROCEDURE:

- I. Visitations and passes are strongly encouraged as a way to maintain the resident's connections with family, friends, and the community after residents reach phase IV of treatment (minimum of 120 days).
- II. Normal Visitations do not take place on Anthony House grounds but can take place off campus during the weekends when a pass to do so has been approved by the Residential Supervisor/Lead Residential specialist.
 - a. Anthony House allows "Court Ordered" visitations only. Court Ordered visits can occur during weekdays and weekends.
 1. All court ordered visitors are to check in and sign the visitor's log. All visitors will be subject to COVID-19 screening protocols which include having their temperature taken and answering the COVID screening questionnaire. Any potential visitor who displays symptoms or answers yes to any of the screening questions will be asked to leave the premises and will not be allowed to attend the visitation. All visitors will be required to wear a mask during inhouse visitation and if non-compliant will be asked to leave.
 2. Court ordered visitation must generally take place in public areas (i.e., within view of staff). Visitation in consumer rooms is not permitted. In special circumstances, visitation may be permitted in group rooms with the approval of the Program Supervisor. No visitation shall also be permitted behind closed doors without the presence of staff.
 3. Court order visitation with children or case workers are allowed on campus.
 - b. Residents on Phase IV of the Program can request passes to go off campus.

- c. Residents not on Phase IV have the option to communicate daily with family via ZOOM/FaceTime and calls. The Anthony house transports residents to and from their medical and/or legal appointments.
- d. The resident can request to be accompanied to official appointments by a caregiver at the discretion of the Program Supervisor.

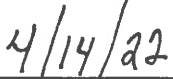
III. Passes of Campus

- a. Pass forms are supplied by staff to be completed by the resident.
- b. Passes are to be turned in to staff by 10 a.m. on Mondays.
- c. The privilege of passes may be revoked as part of the consequences of rules infractions.
- d. Passes must be authorized by Residential Supervisor/Team Leader.

PROCEDURE APPROVED:



Risk and Corporate Compliance Manager



Date