



**RESIDENTIAL SERVICES  
FORENSIC RESIDENTIAL PROGRAM**

**VISITORS AND PASSES  
OPERATIONAL PROCEDURE**

**February 2022**

**Policy Ref: 190-01**

**Reviewed/Revised: April 2022**

**Procedure: 890-14**

**A. PURPOSE:**

To establish guidelines to allow a consistent and fair inclusion of the resident to outside supports, friends, and family.

**B. PROCEDURE:**

- I. Visitations and passes are strongly encouraged as a way to maintain the resident's connections with family, friends, and the community.
- II. Normal Visitations do not take place on the Forensic Residential Unit
  - a. Forensic Residential Unit allows "Court Ordered" visitations only. Court Ordered visits can occur during select weekdays and weekends.
    1. All court ordered visitors are to check in and sign the visitor's log. All visitors will be subject to COVID-19 screening protocols which include having their temperature taken and answering the COVID screening questionnaire. Any potential visitor who displays symptoms or answers yes to any of the screening questions will be asked to leave the premises and will not be allowed to attend the visitation. All visitors will be required to wear a mask during inhouse visitation and if non-compliant will be asked to leave.
    2. Court ordered visitation must generally take place in public areas (i.e., within view of staff). Visitation in consumer rooms is not permitted. In special circumstances, visitation may be permitted in group rooms with the approval of the program supervisor. No visitation shall also be permitted behind closed doors without the presence of staff.
    3. Residents may have the option to communicate with family via ZOOM/FaceTime and calls.
- III. The Forensic Residential Unit allows "Court Ordered" Passes. Court Ordered visits can occur during select weekdays and weekends.
- IV. Pass forms are supplied by staff to be completed by the resident.
- V. Passes are to be turned in to the Case Manager by twelve noon on Wednesdays.
- VI. Passes must be authorized by the treatment team and Program Manager.
- VII. Passes are dependent upon Court Order and restrictions contained within.

**PROCEDURE APPROVED:**

  
Risk and Corporate Compliance Manager

4/14/2022  
Date